



# Langwith Parish Council

Whaley Thorns & Langwith Village Hall, Portland Road, Langwith, Mansfield, NG20 9EZ  
Telephone: 01623 746498 - [www.langwithparishcouncil.gov.uk](http://www.langwithparishcouncil.gov.uk)

7<sup>th</sup> May 2025

**FAO:** Elected Members

## **RE: Annual Meeting of Langwith Parish Council**

You are hereby summoned to attend the **Annual Meeting** of the Council, to be held on **Tuesday** the **13<sup>th</sup> of May 2025** at **6:30pm** (Or immediately following the Annual Parish Meeting which is being held at 6pm) at **The Whaley Thorns & Langwith Village Hall, Portland Road, Langwith, Nottinghamshire, NG20 9EZ**, for the purpose of transacting the following business.

Yours Faithfully

**Mrs. Jennifer Jeffery**  
**Parish Clerk & RFO**

**\*\* FURTHER DOCUMENTATION TO FOLLOW \*\***

## **Excerpt from the Standing Orders of Langwith Parish Council**

### **3. MEETINGS GENERALLY**

- e.** Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda only with the express permission of the Chairman.
- f.** The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 10 minutes unless directed by the chairman of the meeting.
- g.** Subject to standing order 3(f), a member of the public shall not speak for more than 5 minutes.
- h.** In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- i.** A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking.
- j.** A person who speaks at a meeting shall direct his comments to the chairman of the meeting.
- k.** Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.

# AGENDA

## ANNUAL MEETING BUSINESS

- 2025/030** TO ELECT THE PARISH COUNCIL CHAIRMAN FOR THE ENSUING YEAR.
- 2025/031** TO RECEIVE SIGNED DECLARATION OF ACCEPTANCE OF OFFICE FROM NEWLY ELECTED CHAIRMAN.
- 2025/032** TO ELECT THE PARISH COUNCIL VICE CHAIRMAN FOR THE ENSUING YEAR.
- 2025/033** TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE.
- 2025/034** TO RECEIVE DECLARATIONS OF INTEREST.
- 2025/035** TO REVIEW AND APPROVE THE SCHEDULE OF MEETINGS FOR THE ENSUING YEAR.
- 2025/036** TO REVIEW AND ADOPT STANDING ORDERS \* (SEE NOTE BELOW).
- 2025/037** TO REVIEW AND ADOPT CODE OF CONDUCT.
- 2025/038** TO REVIEW AND ADOPT FINANCIAL REGULATIONS \* (SEE NOTE BELOW).
- 2025/039** TO REVIEW AND ADOPT PRESS & MEDIA POLICY.
- 2025/040** TO REVIEW AND APPROVE INSURANCE SCHEDULE.
- 2025/041** TO REVIEW AND APPROVE ASSET REGISTER.
- 2025/042** TO REVIEW AND APPROVE RISK ASSESSMENT DOCUMENTS.
- 2025/043** TO APPOINT INTERNAL AUDITOR FOR THE ENSUING YEAR.  
EXISTING AS FOLLOWS; - Mrs Joanna Simonds
- 2025/044** TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES.  
EXISTING AS FOLLOWS; - BDC Parish Council Liaison – Cllrs K Chappell, J Smith and Parish Clerk
- 2025/045** TO AUTHORISE BANK SIGNATORIES  
EXISTING AS FOLLOWS; - NatWest – Cllrs. S Berry and S Peake  
EXISTING AS FOLLOWS; - Lloyds – Cllrs. P Brown, S Fritchley, Y Mather and S Peake

\* THERE ARE POTENTIAL CHANGES TO THESE DOCUMENTS THAT MAY REQUIRE ACTION.

## **ORDINARY ITEMS OF BUSINESS**

- 2025/046** TO APPROVE THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HAVING BEEN HELD ON THE 11<sup>TH</sup> OF MARCH 2025.
- 2025/047** TO REVIEW AND APPROVE FINANCIAL INFORMATION.
- a. TO REVIEW CASH BOOK ENTRIES SINCE PREVIOUS MEETING AND ADDRESS ANY QUERIES PRIOR TO AUTHORISING – 1<sup>ST</sup> OF FEBRUARY 2025 TO 31<sup>ST</sup> OF MARCH 2025.
  - b. TO REVIEW AND AUTHORISE BANK RECONCILIATION/S FOR CASH BOOK PERIOD.
- 2025/048** TO CONSIDER RESPONSES AS NECESSARY TO LISTED CORRESPONDENCE.
- a. RHUBARB FARM
    - i. REQUEST TO HOLD CHRISTMAS PARTY FOC IN VILLAGE HALL.
    - ii. TO CONSIDER PARTNERSHIP IN HOSTING VOLUNTEER GROUP COFFEE MORNINGS.
  - b. DERBYSHIRE CC – LAUNCH OF SMOKE FREE DERBY AND DERBYSHIRE.
  - c. DERBYSHIRE PCC – LAUNCH OF POLICE AND CRIME PLAN 2024-2029.
  - d. BOLSOVER DC – COMMUNITY RAIL PARTNERSHIP (REPORT ATTACHED SEPARATELY).
  - e. CRISTIAN MANOLE – ALLOTMENT REQUEST.
  - f. LANGWITH CRICKET CLUB.
  - g. BOLSOVER DC – PRE-APPLICATION ADVICE CHARGING SCHEDULE.
  - h. BOLSOVER DC – LOCAL DEVELOPMENT SCHEME.
- 2025/049** TO CONSIDER PLANNING APPLICATIONS AND REVIEW PLANNING DECISIONS.
- 2025/050** TO RECEIVE AND CONSIDER REQUESTS FROM COUNCILLORS.
- a. CLLR. CHAPPELL – TO CONSIDER THE CREATION OF A MINING MONUMENT.
  - b. CLLR. SMITH
    - i. REVIEW OF ALLOTMENT CHARGES.
    - ii. CONSIDER OPENING AN INTEREST-BEARING DEPOSIT ACCOUNT.
    - iii. CREATION OF A RESERVES POLICY.
    - iv. CONSIDER DISCUSSIONS WITH DCC REGARDING LEASED BUILDINGS.
- 2025/051** TO RECEIVE CHAIRMAN’S COMMUNICATIONS.
- 2025/052** **CONFIDENTIAL ITEM/S - Exclusion of the Press & Public.**
- To resolve that in view of the confidential nature of the items to be discussed, a formal resolution be passed to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, paragraphs 11.
- 2025/053** CLLR. SMITH – MATTER OF CONCERN.
- 2025/054** TO APPROVE THE DATE OF THE NEXT ANNUAL MEETING OF THE PARISH COUNCIL.
- THE NEXT ANNUAL MEETING WILL BE SET AS THE 12<sup>TH</sup> OF MAY 2026 IF THE MEETING SCHEDULE IS APPROVED.